



WESTWOOD CHOIR

DISNEY TRIP

JANUARY 16-21, 2019

WESTWOOD HIGH SCHOOL

Disney Trip

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Any trip of this magnitude, with 350 people participating, requires thorough planning and the total cooperation of everyone involved. For this reason, we ask the following:

1. Parents and students, please review all information together. Students will not have time at school to do this.
2. Please fill in and sign:
 - Front page of the Permission and Release Form
 - Medical and contact information on the back page of the same form.
3. After parents and students have reviewed together the Student Behavior Information Sheet and the student understands what is expected of them and agrees to abide by the rules 100% with a sincere, cooperative, wholehearted attitude, they are to sign the "STUDENT'S CERTIFICATE OF AGREEMENT". Parent should then also sign the "PARENT /GUARDIAN CERTIFICATE OF AGREEMENT" as well.

The signed Student Behavior Information Sheet and the Parental Permission for Educational Trip Form must be returned to Mr. Clark no later than Friday, January 11th, 2019 at 9:00 am.

CONTACT INFORMATION

In the event of an emergency, contact the directors in Orlando by calling either:

- Andre Clark, Cell: (512) 630-1535
- Jennifer Alexander, Cell: (512) 466-2248

For **NON Emergency Communication**, as well as reminders that will be sent to attendees, join the **Remind Group**, by texting the code "@whsctrip19" to 81010 to add yourself, including parents and students.

Hotel Information:

Disney's Pop Century Resort
1050 Century Drive
Kissimmee, FL 32830

Student Behavior Information Sheet

1. Rule #1 is basic: USE GOOD JUDGEMENT AND EXHIBIT COMMON SENSE AND PRIDE IN YOURSELVES...INDIVIDUALLY AND COLLECTIVELY.

2. Your behavior and attitude at the airports must be mature and responsible. Everyone must pay strict attention to all directions and all requests from airport authorities including airport personnel, airline personnel and security officials. Joking around is not tolerated.

3. Please pack responsibly. Please be sure you are not carrying any forbidden articles such as pocket knives, metal nail files, scissors, etc. in your carry-on luggage, purse or pockets so as not to delay our security clearance. Please remember that one careless person will delay everyone's travel. You do not want to be that one person. All persons are subject to search.

4. Upon arrival at the hotel, please report any existing damage to your room or any of the furnishings to your chaperone so that you will not be held responsible. (It will be to your advantage to see that your roommates all act in a responsible manner.)

5. Only room to room calls may be made from your hotel rooms. Long distance calls must be made with cell phones.

6. Use of pay-per-view movies, Nintendo machines, etc. on TV's in rooms is prohibited.

7. There will be curfew times announced each day, based on our schedule. The hotel also has a house curfew for student guests. Rooms will be checked promptly at the announced curfew times. DO NOT LEAVE YOUR ROOM FOR ANY REASON AFTER CURFEW! "Lights Out" time will be announced according to the daily schedule. Please turn off the lights the first time you are asked. It will be impossible for you to have the best time or the most fun when you have had too little sleep.

8. Never give out the name of the hotel or the room number in which you are staying to anyone. Discourage the attention of any "outsiders!"

9. Avoid the use of candles, balloons, water guns, or any other figment of the preadolescent imagination. (See Rule #1 Above.)

10. Be careful of excess noise in and out of your rooms. Hotel managers have complimented us on this in the past. Let's keep up that good work! Also, let's preserve our reputation for being polite and courteous when dealing with the hotel staff, restaurant employees, festival officials, chaperones, bus drivers, Four Season Tours personnel, etc.

11. Boys and girls are NOT to visit in each other's rooms. Girls and boys are NOT to visit in each other's rooms! Boys and girls are NOT to visit in each other's rooms.

12. Our schedule is complicated at times. Load an electronic version of the itinerary on your phone if you can. Please give full attention to all instructions each time there is a group meeting because everything we do can be subject to change. **TO BE EARLY IS TO BE ON TIME** for all meeting times.

13. There will be no excused absence from any band meeting or activities, except for bed-confining illness. See your assigned chaperone at once if this is an issue.

14. Report any illness symptoms to your chaperone immediately. Your medical form will be with us at all times in the possession of the head chaperone.

15. Regarding the "Dress Code", please refer to Rule #1. You can look totally cute and still be modest. Please wear some kind of footwear in the hotel.

16. Couples, do not embarrass yourselves, others, or chaperones by your displays of affection. Choir Handbook guidelines concerning PDA will apply throughout the trip.

17. There must be **NO tobacco use** of any kind at any time.

18. It is stressed most emphatically that any possession or use of intoxicating drinks or drugs will result in an immediate trip home, suspension and/or expulsion from choir, and assignment to the Round Rock ISD Opportunity Center. Parents will be called and will pay for a very expensive one-way airline ticket for anyone sent home for any disciplinary reason.

19. There will probably be some obvious off-limits areas on this trip. If in doubt, do not go there. Listen carefully to directors, chaperones and tour personnel for instructions and guidelines.

20. The directors and chaperones want everyone to have a great time, but they expect cooperation, both in action and thought. The chaperones are volunteers who are paying to go on this trip. They deserve your appreciation and support. Please do not fail to call on any chaperone or director for any assistance in any way.

21. Finally, we want nothing short of a perfect report when we return. Every person in your room is held responsible for any damage or misconduct in that room. Anything anyone does to bring harm to our reputation will be grounds for severe disciplinary action.

22. We have tremendous faith in all of you and we are looking forward to a terrific musical and recreational experience. **HAVE FUN!**

Pre-Trip Information

Truck Loading:

- We will load luggage and larger instruments on the 18-wheeler 7:30 am Monday, January 17th.
- A suggested packing list is located later in this document.
- Your luggage will arrive by January 24th at the latest.
- We will be getting you an updated arrival time once the truck leaves us in Florida.

Departure Procedures

- We will not check any luggage at the airport.
- You may bring a backpack. Make sure you review what is allowed through security.
- We will ride school buses to the airport on Wednesday, January 16th
- You will get out of class at 12:18pm, end of 2nd block. Plan to have a lunch either pack or buy at the airport.
- Parents will need to pick up students on our return depending on your flight schedule.

Clothing:

- See required dress list for packing and uniform schedule.

Money:

All hotel accommodations, transportation, and meals have been taken care of while in Florida except the two meals at the airport. Money will be needed for extra meals/snacks and souvenirs/individual expenses.

Students will need money for the following meals:

- Lunch/Dinner if needed at the airport on Wednesday, January 16th
- Lunch/Dinner if needed at the airport on Monday, January 21st

Buddy System:

Do not go anywhere alone you must be in groups of three!!! Do not go anywhere without telling your chaperone. This includes the restroom at the airport. Florida is a long way from home. If you have any questions about leaving the group, see the chaperone in charge of your group. We have a very busy schedule and will not have time to look for any lost sheep. This even applies to going down to the lobby especially because our rooms are not attached to the lobby. Do not cause the entire group an inconvenience by taking this lightly!!!

Room:

You may not make room changes. We are only there to sleep. Each room will have one key assigned to the room captain. Do not leave any valuables in your room. The hotel will not be responsible for lost or stolen items. Leave them at home.

Chaperones:

Adults will be taking the trip as official helpers and chaperones. They each will be assigned each group of choir members.

Room Captain:

One choir member will be assigned as room captain for each room. They will be responsible for the following:

- *Ensuring no one leaves the room after bed check
- *Keeping room neat and orderly
- *Reporting any room damages

Hotel Check-in:

Upon arrival at the hotel, everyone waits in the bus for room keys and instructions. Room captains will get their rooms magic bands. Students should take their key, pick up their luggage, and go directly to their rooms as their name is called out. Should you find upon checking into your room a missing bed, soap, towels, etc....please let your chaperone know at room inspection. To avoid disturbing guests, students are to be quiet when going from one room to another and entering and leaving the hotel. Westwood Band is responsible for any damages done to the hotel by our group. Please remember that this is a hotel, not a camp. So, please be fully dressed when going into the hallway.

Telephone:

No calls will be allowed from your room. If you need to call home, use your cell phone or the lobby. Remember the buddy system and to tell your chaperone.

Wake-up Calls:

You may make arrangements for a wake-up call. Your chaperones will give you a wake-up call, if necessary. Your chaperones will come by to make sure you do not oversleep.

Elevators:

Please try and minimize use of the elevators and only push one-floor---YOURS!!!

Lights Out:

After bed check, lights are to be out!! NO EXCEPTIONS!! You will be given ample time to prepare for bed. Remember we have to get up early every morning, as we need to make the most of every minute in Florida.

Discipline:

Any discipline problems will be handled on the school level. Any band member not following the rules established will be returned home immediately at the parent's expense.

Packing List

ON THE TRUCK

- Medium-Large suitcase – Each traveler can pack one suitcase that will go on the truck.
 - Please have your suitcase lined up by the truck before school Monday, January 14th. Remember any suitcase and instrument that travels on the truck will arrive back Wednesday, January 24th.
 - Mark your suitcase and instrument with your name and a Cormack Festival Luggage Tag. Clark has these in the Choir Room.
 - Be creative in identifying your suitcase in case it looks like other suitcases (ribbon, yarn, etc.)

IN YOUR SUITCASE

- Cool/Warm Coat or Jacket and rain gear. It rains frequently in Florida!
- Cool/Warm casual clothes for park wear
- Snacks for your hotel rooms
- Toiletries
- Magic Band if you already received it

ON THE PLANE AND IN THE AIRPORT

- Carry On* (Backpack suggested)
 - Books and materials to study
 - Meds you need in original containers
 - Personal toiletries that you did not pack in your suitcase
 - Snacks you may want on the plane.
 - Phone & charger
 - Copy of trip itinerary
 - We will send an electronic version that you can load on your phone as well.
 - **Photo ID (School ID if you do not have driver's license or passport)**
 - You will need this for security check.
 - Money for souvenirs and for food not included in the trip package.
 - The meals not covered by the trip: two meals at the airports.
 - Cash in small denominations or HIGHLY recommend VISA gift cards.

You and your carry-on are subject to search at all times. Please review the airline rules on what you can bring on the airplane. They will simply confiscate any things that are prohibited and slow your clearance through security.

TSA 3-1-1 Liquid Rule*

You are allowed to bring one small bag of liquids, aerosols, gels, creams and pastes through the checkpoint. These are limited to 3.4 ounces or less per container. Consolidating these containers in the small bag separate from your carry-on baggage enables TSA officers to screen them quickly.

3-1-1 for carry-ons

Liquids, gels, aerosols, creams and pastes must be **3.4** ounces (100ml) or less per container; must be in **1** quart-sized, clear, plastic, zip-top bag; **1** bag per passenger placed in screening bin. The bag limits the total liquid volume each traveler can bring.

Be prepared. Each time a TSA officer stops to physically screen a carry-on bag, it slows down the line. Practicing the 3-1-1 rule will facilitate the checkpoint experience.

If in doubt, put your liquids, gels, aerosols, creams and pastes in your luggage on the truck.

**PERMISSION AND RELEASE FORM
WESTWOOD HIGH SCHOOL CHOIR TRIP TO DISNEY
January 16-21, 2019
WESTWOOD HIGH SCHOOL
Austin, Texas 78750
512-464-4000
www.roundrockisd.org/westwood**

Student's Name (Print)

**RELEASE OF ALL CLAIMS AND CONSENT TO MEDICAL TREATMENT
PARENTAL PERMISSION FOR EDUCATIONAL TRIP**

RELEASE made _____, 2019 by:
Date

Parent/Guardian's Name (Please Print)

of _____
Street City State Zip

as _____ of _____
Parent/Guardian Student's Name

I hereby release and discharge the Round Rock ISD, its agents, employees, and officers from all claims, demands, actions judgments, and executions which I may have or which my heirs, executors, administrators, or assignee may have or claim to have against the Round Rock ISD, its agents, employees, officers, parent-volunteers, successors in interest, or assignee for all personal injuries, known or unknown, and from all known or unknown injuries to property, real or personal, caused by or arising out of the above described educational trip.

I further hereby authorize a representative of the Round Rock ISD to consent to medical treatment of the above-named student in the event of an emergency on the trip.

I, the undersigned, have read this Release and Consent to Medical Treatment and understand all its terms and conditions. I execute it voluntarily and with full knowledge of its significance.

Signature of Parent/Guardian _____ Date: _____

Work Phone: _____ Cell Phone: _____

Name of Insurance Company: _____

Insurance Policy Number: _____

DUE to Mr. Clark by Friday, January 11th at 9:00am

Medical Information

Special information regarding medication, allergies, physical restrictions:

My child has permission to have in his/her possession the following prescription medications:

Item: _____ Purpose: _____

Item: _____

Purpose: _____

Local Relative/Neighbor (in case of emergency and parents can not be reached)

Name: _____

Phone: _____

PARENT/GUARDIAN CERTIFICATE OF AGREEMENT

I, (printed name of parent/guardian) _____ read, understood and discussed the trip instructions with my son or daughter, and have no further questions. I also understand that I will accept a collect call and agree to pay full air fare should my child be sent home for any disciplinary reason.

Signature of Parent/Guardian

STUDENT'S CERTIFICATE OF AGREEMENT

This is to certify that I am willing to abide by the rules and regulations governing this trip; that I will accept cheerfully all directions and suggestions given by any of the sponsors while on the trip; that I place myself under the jurisdiction of the sponsors for the duration of the trip. I promise that I will not conduct myself in a manner that will bring discredit to the group, Westwood High School, Westwood High School Band or I.

Student's Signature